

**CITY OF ESTELL MANOR
CITY COUNCIL MEETING MINUTES
DECEMBER 10, 2014**

Pursuant to the Open Public Meetings Act adequate notice of this meeting was sent to the Official Newspaper and was posted on the City Bulletin Board in accordance with Public Law 75, Chapter 231.

Meeting was called to order by Mayor Teasenfitz at approximately 7:00 pm. The flag salute and a moment of silence were observed.

Roll call: Present: Barbetto-yes; Haeser-yes; Cunningham-yes; Givens-yes; Teasenfitz-yes

Attorney Van McPherson of Parker McCay, PA was in attendance on behalf of Alfred Scerni.

Mayor Teasenfitz announced that Councilman Cunningham will be retiring after tonight's meeting and thanked him for his service to the City of Estell Manor as Councilman. A plaque was awarded to Councilman Cunningham in appreciation for serving on Council.

Cunningham expressed his appreciation to other members of Council and to the State Police for their assistance more recently in transporting him to the hospital.

Lt. Babincheck of the Buena Vista State Police Barrack's was present to report on any recent police activity within the City and neighboring areas. He stated he last attended a City Council meeting in September 2014 and since then some increased activity has occurred which he felt needed to be updated with City Council.

PUBLIC COMMENT

Motions: Haeser / Cunningham to open meeting to public comment, voice vote with all in favor.

No comments offered from the audience.

Motions: Haeser / Givens to close meeting to public comment, voice vote with all in favor.

ENGINEERS REPORT

Mike and Chuck Fralinger of Fralinger Engineering were both present to review the Engineer's report with Mayor and Council.

Teasenfitz referenced correspondence from the Atlantic County Mayor's Association urging municipalities to contact their legislators and the State to continue the DOT trust fund program.

Haeser addressed the engineer's with WACYL wanting to place a covered pavilion near the soccer fields which the youth league would fund. The property is City owned and needs to know what requirements there would be to allow this to take place.

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Chuck Fralinger reminded Council that he had submitted a suggested ADA project for the 2015 grant funding round to install handicap accessible viewing areas at the entrances to the soccer fields. He stated this project could be incorporated into the pavilion idea but would need to be reviewed by Lori Riggs of the ACIA to determine if it was acceptable through the ADA CDBG grant funding program.

Haeser stated he would follow up on this at a later date after he spoke with the president of WACYL to get more information on the pavilion plans.

RESOLUTIONS

90-2014 A Resolution Approving the Qualified Member List for the LOSAP Awards Program for CY 2013

Councilman explained to Council that the list submitted to the City at this time for consideration for approval only lists 12 members who presently qualify for contributions. He stated there may be up to four more members who may qualify after applications have been submitted to Lincoln Financial.

Special consideration was given to recognize members of the volunteer fire company present to comment on the resolution on the floor.

A discussion ensued between the fire company members and Council on the procedures which needed to be followed for filing the LOSAP list. After continued discussion a mutual understanding was made on this topic.

Motions: Barbetto / Haeser to accept Resolution # 90-2014

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

91-2014 A Resolution Authorizing Executive/Closed Session Meeting of City Council of the City of Estell Manor, Pursuant to N.J.S.A. 10:4-12 to Discuss Matters Relating to Litigation, Negotiations and the Attorney Client Privilege

Motions: Givens / Haeser to approve Resolution #91-2014. Voice vote taken with all in favor.

Council Elect Lawrence Hughes was invited to stay for executive session discussion.

Motions: Haeser / Givens to close executive session and return to public meeting. Voice vote taken, with all in favor.

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Attorney Van McPherson summarized executive discussion for the public. He stated in executive session Council discussed a matter of pending litigation between Christina Surran and the City of Estell Manor relating to an OPRA violation complaint filed with the GRC. McPherson stated Council provided direction to him on this matter and final agreement and settlement information will be made known later this evening.

92-2014 A Resolution to Authorize a Legal Settlement Agreement

Motions: Haeser / Givens to approve Resolution #92-2014, conditional on the amendments to be made which were discussed in executive session.

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

93-2014 A Resolution Accepting a Use Policy for the City's Swiftreach Communication System

Motions: Haeser / Barbetto to accept Resolution # 93-2014

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

94-2014 Budget Transfer Resolution

Motions: Barbetto / Cunningham to accept Resolution # 94-2014

Councilman Barbetto explained to the rest of Council the purpose this resolution since he met prior with the City's CFO to create the list of transfers included in this resolution. He also stated some additional discussion may need to take place to review the transfers at a later time.

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

BILL LIST

Motions: Barbetto / Givens to accept the bill list in the amount of \$261,009.97.

It was noted that line item #523 for Casa Payroll Services did not have an amount listed for payment.

Councilman Barbetto stated the Clean Communities participating groups were all on the bill list tonight for payment. He stated 21 groups had participated in this clean-up program.

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Roll Call: Barbetto-yes, with the exception of line item#583; Cunningham-yes; Givens-yes; Haeser-yes, with the exception of line item#584; Teasenfitz-yes

DEPARTMENT REPORTS

Department reports were submitted from the following departments for the month of November 2014; City Clerk, Public Works, Tax Collector and Zoning Officer.

Motions: Haeser / Cunningham to approve the department reports as listed; voice vote taken with all in favor.

Barbetto questioned the Diesel Retrofit Program and the status of its completion. He suggested Public Works contact Cindy Randazzo from the State of NJ to request some assistance with the completion of this program.

A discussion ensued regarding the City's salt spreader and the need for some repairs before it will be ready for use. The spreader is tentatively scheduled to be taken out of service for repairs on December 15, 2014.

Motions: Haeser / Barbetto to approve \$600.00 for the necessary repairs to the salt spreader, conditionally on the certification of funds.

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

Mayor Teasenfitz stated the City Public Works Department only has one salt spreader which will be out of service for repairs shortly. He explained the Public Works Foreman received an estimate for a new salt spreader costing between amounts of \$6,000 to \$8,000 depending on any rebates available.

Motions: Haeser / Givens to approve up to \$6,000. for the purchase of a new salt spreader.

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

MEETING MINUTES

Minutes were submitted by the Deputy Clerk for the September 10, 2014 regular Meeting and the September 24, 2014 Workshop Meeting.

Motions: Haeser / Barbetto to accept the minutes with a correction to page 5 and paragraph 3 to reflect the word should be "brother" not "poster". Voice taken, with all in favor.

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OLD BUSINESS

Recreation Committee Update on Soccer Fields and Current Events:

Haeser gave an update on the craft bazaar which was held at the Estell Manor Elementary School on November 22, 2014. He stated the event was a success and very well attended. He and the special events committee volunteers will consider some changes for next year's event. Haeser informed everyone that the tree lighting ceremony at City Hall has been rescheduled to Thursday December 11 at 6:00 pm due to forecasted inclement weather.

Senior Citizen Committee Update on Senior Socials:

Givens provided an update on the most recent senior social held on December 9, 2014. She stated there were approximately 11 attendees even with the bad weather conditions that day. Holiday bingo was played among the attendees and prizes were awarded to the winners. Givens stated some new ideas for future events were discussed and may be considered for the New Year. A tentative date had been set for January 20, 2015 for the next senior social.

Public Works Committee Update on Equipment and Supplies:

Public Works issues were previously discussed this evening. Mayor added that with the new and updated equipment and supplies there is a necessity to have an alarm system installed in the public works garage.

Motions: Haeser / Givens to approve a proposal from Siegle Security Systems to install a new alarm system in the public works garage. The amount of the proposal is \$980.00, a certification of funds has been made.

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

NEW BUSINESS

RFP Proposals and Newly Elected Officials Seminar:

The Mayor and Council discussed the proposals for professionals' services received and if it was necessary to conduct any interviews.

Barbetto inquired if the Municipal Court Judge needed to be appointed at this time.

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The upcoming elected official's seminar is set for January 27, 2015. The Deputy Clerk registered those officials interested in attending.

Re-organization Meeting:

The Mayor had set the date for January 5, 2015 at 5:00 pm. He confirmed that Attorney Alfred Scerni would be available to attend.

Haeser asked Council if they wanted to provide any refreshments during the re-organization meeting.

Holiday Closings:

Mayor stated he was asked to bring to Council's attention the fact that December 26, 2014 falls on a Friday and the office is regularly opened until 1pm. He stated he was asked by the employees if this day could be observed as a paid holiday. He also stated December 31, 2014 was a Wednesday and past practice was to close early on the Wednesday prior to a holiday.

Motions: Haeser / Givens motioned to approve December 26, 2014 as a paid holiday to those eligible employees and to close at 3:30 pm on Wednesday December 31, 2014.

Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

Mold Removal:

A quote was received from CSI Cleaning Services for the removal and treatment of mold in the kitchen area at City Hall. The quote also covered removing the current kitchen cabinets and countertop and replacing with new cabinets. Additional hardware such as sink and faucet are not included in the price quote but can be added at an additional fee.

Motions: Haeser / Barbetto to approve the quote from CSI for mold removal services and replacement of new cabinetry for a price of \$3,100.

Roll Call: Barbetto-yes; Cunningham-abstained; Givens-yes; Haeser-yes; Teasenfitz-yes

GO Environmental Soil Remediation Services:

Mayor gave an updated status report on the pending soil remediation project and what is required by the State of NJ DEP to complete and close the project.

Barbetto contacted both the contractor and the State to clarify the necessary work to be continued on this matter. He stated he received an 89 page report from the contractor and the State requires a \$400.00 fee and the recommended work to be completed report from the contractor before they will sign off on the project as closed and issue a no further action needed status.

Motions: Haeser / Givens to approve the quote from GO Environmental for continued soil remediation services as required by the State of NJ DEP, in the amount not to exceed \$9,910.00

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Roll Call: Barbetto-yes; Cunningham-yes; Givens-yes; Haeser-yes; Teasenfitz-yes

Sports Programs:

Barbetto announced there would volleyball and basketball athletic programs offered to the community through the Municipal Drug Alliance Program Grant Funding in collaboration with the County. Volleyball will take place on Tuesday nights and basketball will be on Friday nights at the Estell Manor School. The dates and times as well as the frequency of these programs was announced.

Other Topics:

It was announced that Santa Claus would be making a guest appearance at the tree lighting ceremony at City Hall and he would also be making his rounds through town on one of the City's fire trucks. Additional opportunity to visit Santa will be at the Estell Manor Fire House on Friday December 12, 2014, time TBD.

Mayor informed Council that he had been invited by Comcast Newsmakers to be interviewed for a special segment informing the community information about the Estell Manor community.

Mayor handed out a spreadsheet of the committees to which he would be appointing members of Council. He asked that they reply to him with any committees with they were interested on serving on.

PUBLIC COMMENT

Motions: Cunningham / Haeser to approve public comment. Voice vote taken, with all in favor.

George Berner asked if the new alarm system being installed in the public works garage would have any motion sensors which may be activated when the fire company members refuel the trucks.

Christina Surran stated wanted to apologize to Council for her behavior at the last meeting which she stated was inappropriate. She commented on the new banners on the telephone poles and stated they looked very nice. She inquired if Council would be taking action to resolve the GRC complaint matter and if any additional communication would be made between the attorneys involved.

Judy Cassagrande thanked Councilman Cunningham for his service to the community. She also thanked the individuals involved with the planning and execution of the volleyball program and senior socials.

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Motions: Cunningham / Givens to close public comment. Voice vote taken with all in favor.

Mayor once again thanked Councilman Cunningham for his community service and the fudge!

Motions: Cunningham / Haeser to adjourn meeting at approximately 9:30 pm. A voice vote was taken, with all in favor.

Respectfully submitted:

Fern A. Brown, Deputy Clerk

Mayor, Stephen Teasenfitz