

**CITY OF ESTELL MANOR
CITY COUNCIL WORKSHOP MEETING MINUTES
SEPTEMBER 24, 2014**

Pursuant to the Open Public Meetings Act adequate notice of this meeting was sent to the Official Newspaper and was posted on the City Bulletin Board in accordance with Public Law 75, Chapter 231.

Meeting was called to order by Mayor Teasenfitz at approximately 7:00 pm. The flag salute and a moment of silence were observed.

Roll call: Present: Barbetto-yes; Haeser-yes; Cunningham-absent; Givens-yes; Teasenfitz-yes

Mayor Teasenfitz announced to the public that the agenda tonight has changed slightly to allow the special guest from the State of New Jersey Office of Historic Preservation to attend the meeting. He thanked everyone present for attending tonight's meeting and made a special announcement recognizing Mr. James McKay for his efforts to the community regarding the National Weather Service.

RESOLUTIONS

78-2014 A Resolution Authorizing the Issuance of a Ten-Year Forest Management Permit for Joseph C. Byrd

Motions: Haeser / Givens to approve the permit to be issued by the Deputy Clerk

Roll call: Barbetto-yes; Haeser-yes; Cunningham-absent; Givens-yes; Teasenfitz-yes

BILL LIST

Motions: Barbetto / Haeser to approve the bill list in the amount of \$20,743.73

Roll call: Barbetto-yes; Haeser-yes; Cunningham-absent; Givens-yes; Teasenfitz-yes

PRESENTATION

Ms. Andrea Tingey, Principle Historic Preservation Specialist from the State of New Jersey Office of Historic Preservation was present to give a special presentation. Ms. Tingey and her Associate Ms. Sara Scott, addressed Mayor and Council with regards to the City's Historic Preservation Element in the City's Master Plan and the requirements for establishing Estell Manor as a Certified Local Government as identified by the Historic Preservation Commission of the State of New Jersey.

Ms. Tingey explained there are Federal grants available without the cash match requirements at this time ranging from \$9,000. To \$25,000.

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Ms. Tingey provided a detailed explanation of the program and provided Council with handouts explaining the requirements to apply for the Certified Local Government Program as well as reviewing the City's current Historic Preservation Commission Ordinance.

Ms. Tingey stated she would fully review the City's HPC Ordinance and reply to the Mayor and the HPC with her comments and recommendations for their consideration on whether they were interested on continuing to move forward with the application process.

Motions: Haeser / Givens to open meeting for public comment on the topic of discussion presented by Ms. Andrea Tingey only. Voice vote taken, with all in favor.

Tom Pogue stated he was very interested in the topic discussed tonight and hopes the City moves forward with applying to the Historic Preservation Commission of the State of New Jersey to become a Certified Local Government.

Monty Holt stated the program would elevate the City to a higher level of interest for historic preservation.

Creed Pogue commented on the information provided tonight by both the State and City Historic Preservation Commission. He stated the feedback from the State representative will help give better direction on the City's consideration on becoming a Certified Local Government. Mr. Pogue also commented on the 200' setback requirement in the City's Historic Designation Ordinance and the uncertainty it raised with Ms. Tingey as allowable.

Judy Cassagrande stated she was impressed with the guest tonight and felt it was very informative and interesting.

Motions: Givens / Haeser to close the meeting for public comment. Voice vote taken, with all in favor.

WORKSHOP TOPICS

NJLM Convention Registration:

Deputy Clerk distributed registration information to Mayor and Council to determine who would be attending the upcoming event. Mayor asked the Deputy Clerk who had traditionally attended the convention in the past. Mayor suggested the Deputy Clerk, Assistant Clerk and Public Works Foreman be allowed to attend the convention.

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Motions: Haeser / Givens to allow eight (8) individuals attend the NJLM convention in Atlantic City.

Roll call: Barbetto-yes; Haeser-yes; Cunningham-absent; Givens-yes; Teasenfitz-yes

Soccer Complex Updates:

Haeser stated the purchase of grass seed and application of such needs to be discussed with Lawn Doctor. A discussion ensued regarding certain areas of the fields which may need specialized care and reseeding. Currently WACYL is using the fields for fall soccer practice. Mayor asked the public in attendance if they were generally satisfied with the current condition of the fields.

Holiday Event Budget Update:

Haeser stated he was waiting for the Estell Manor School Boards decision on whether they approved the use of the school for the City's upcoming holiday craft bazaar or not. He stated he would be scheduling another meeting after the decision for additional planning for this event.

Barbetto stated the stipend for the volleyball coordinator would be mostly funded by the signup fee for volleyball. He stated he would have a better idea of the funds available in the next two weeks.

Mayor suggested Haeser determine some type of budgetary needs for the holiday event and any decorations and/or supplies that would be needed.

Veteran's Day:

Mayor asked Council if anyone had any thoughts for observing Veteran's Day which the City could participate in or if they were aware of any organizations having special events in observance of this important day. He also commented on a special area in Maurice River Township which allowed Veteran's to sell goods.

Building Use Policy:

A draft copy of a building use policy was distributed to Mayor and Council for their review and comments. Mayor suggested making any recommendations or revisions prior to the November meeting at which time it will be revisited and considered for final adoption.

Swiftreach Use Policy:

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The Mayor took the Atlantic County's Model CodeRed Use Policy and made some revisions to it for Council to review and consider for use as the City's Swiftreach Communication Use Policy. This will need to be adopted by resolution.

ADA Project Status Update:

The project has been completed and the last final payment to the contractor will need to be paid and a cancelled check forwarded to the ACIA before finalization and funds are reimbursed to the City.

Heavy Equipment Purchase:

The Public Works Foreman, Brian Johnson has expressed concern to Mayor and Council President regarding the lack of adequate equipment the City currently has as we approach the winter season. The Mayor has discussed equipment needs with the Public Works Department and Committee and has been researching a military truck which may be appropriate for the City's current budget and needs. A discussion ensued regarding the possibility of purchasing a multi-use military vehicle for the City.

Clean Communities:

Barbetto gave a brief update on the Clean Communities Program and the Volleyball Program being held at the Estell Manor School.

General Code:

Mayor gave a brief update on the current status of the City's recodification of the Code Book under way with General Code.

It was determined that the November workshop meeting would need to be rescheduled to November 17, 2014 at 5:00pm due to Court being held November 24, 2014.

PUBLIC COMMENT

Motions: Haeser / Givens to open the meeting for public comment. Voice vote taken with all in favor.

Diane Pogue stated she is in favor of the City purchasing the Military truck.

Monty Holt stated in his opinion the truck is a good deal and the City should consider purchasing it.

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Kathy Cornew thanked Council for being open minded and thinking outside the community in considering opportunities that can be beneficial to the future of the City and Historic Preservation.

Judy Cassagrande stated she was very impressed with the turnout with the volleyball program and the efforts made by those involved.

Motions: Haeser / Barbetto to close public comment.

Motions: Haeser / Givens to adjourn meeting at approximately 9:00 pm.

Respectfully submitted,

Accepted:

Fern A. Brown, Deputy Clerk

Mayor, Stephen Teasenfitz