

**CITY OF ESTELL MANOR
CITY COUNCIL MEETING MINUTES
SEPTEMBER 10, 2014**

Pursuant to the Open Public Meetings Act adequate notice of this meeting was sent to the Official Newspaper and was posted on the City Bulletin Board in accordance with Public Law 75, Chapter 231.

Meeting was called to order by Mayor Teasenfitz at approximately 7:00 pm. The flag salute and a moment of silence were observed. Special moment of silence to recognize the eve of September 11, 2001 and those lost.

Roll call: Present: Barbetto-yes; Haeser-yes; Cunningham-absent; Givens-yes; Teasenfitz-yes
City Solicitor, Fred Scerni and his Associate, Van McPherson were also present.

PUBLIC COMMENT

Motions: Haeser / Barbetto to open meeting to public comment, voice vote with all in favor.

Judy Cassagrande of Head of the River Road stated she had been contacted by Karen DiDomenico informing her that she would offer an exercise class at the Estell Manor School. Cassagrande questioned the Swiftreach communication system use policy and what allowance was in place to announce school hosted activities through the City's communication system. Cassagrande suggested the distribution of flyers through City Hall and also the use of the City's website and other social networking opportunities to increase public knowledge of community activities.

Mayor Teasenfitz stated a communication use policy has not been adopted yet and he expressed his concerns with overusing this means of communication with the community which may cause the residents to ignore the information.

Diane Pogue commented on her son's driveway which is stone on top of gravel and the amount of dust it creates.

Motions: Haeser / Givens to close meeting to public comment, voice vote with all in favor.

Emergency Management Co-Coordinator for the City of Estell Manor, Jeff Cornew was present to inform City Council and the community of Emergency Preparedness Month. He stated he had two Deputies, John Barber and Charles Ellenbart that assisted him in planning for emergency situations. Cornew stressed the importance of registering for community information systems through both the City and the County. He provided several handouts for residents to make their own emergency plan and supply bag. Cornew informed the public that the County offered emergency response training which is open to anyone who wants to register. More information

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on this and other emergency preparedness is available on the Atlantic County website @readyatlantic.org.

ENGINEERS REPORT

Chuck and Mike Fralinger were present to review the monthly engineer's report with Council. They stated the City needed to designate a road for the 2015 DOT road improvement program and submit the application by October 14, 2014 if they wanted to apply for this funding opportunity.

Mayor Teasenfitz proposed designating Steelman Landing Road as discussed in the pass for possible consideration for the road improvement program. He stated that now the State of NJ owns property at the end of Steelman Landing Rd.; which includes a boat ramp with access to the Great Egg Harbor River. He states this road will most likely have increased traffic use as well as heavier vehicles towing boats, therefore it may make a good road to designate for the program.

Motions: Barbetto/Givens to submit Steelman Landing Road for consideration of approval for the 2015 DOT road improvement grant program.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

Mike Fralinger provided some updated information regarding Fifth Ave. and any possible allowable options to improve this road further. He suggested either spreading gravel or stone to cut down on the dust being created by motorists. Applying stone would cost approximately \$15,000. for 2500 square yards to be applied. He suggested putting down a test strip first to observe the results prior to completing the entire road.

The complete engineer's report is on file in the City Clerk's Office.

RESOLUTIONS

75-2014 A Resolution Adopting the Atlantic County Multi-Jurisdictional Disaster Mitigation Update as a Participating Municipality of the 2010 Multi-Jurisdictional Hazard Mitigation Plan

Motions: Givens / Haeser to approve Resolution #75-2014, voice vote taken with all in favor.

76-2014 A Resolution Authorizing the Execution of a Contract Renewing Membership in the Atlantic County Municipal Joint Insurance Fund

Motions: Haeser / Givens to accept Resolution # 76-2014

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

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**77-2014 A Resolution Authorizing Executive/Closed Session Meeting of
City Council of the City of Estell Manor, Pursuant to N.J.S.A.
10:4-12 to Discuss Matters Relating to Contract Negotiations/
Real Estate & Attorney Client Privilege**

This resolution will be held until a later time during the meeting.

BILL LIST

Motions: Barbetto / Haeser to accept the bill list in the amount of \$222,619.37, with the addition of \$19.81 for the NJ Unemployment Insurance for a new total of \$222,639.18.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

DEPARTMENT REPORTS

Department reports were submitted from the following departments for the month of August 2014; City Clerk, Public Works, Tax Collector and Zoning Officer.

Motions: Haeser / Barbetto to approve the department reports as listed; voice vote taken with all in favor.

Haeser discussed some concerns with the public works department and the upcoming winter season and any equipment needs in order to properly handle the needs of the community.

MEETING MINUTES

Deputy Clerk and Councilman Barbetto had reviewed corrections to be made prior to the meeting which were noted and would be made before final minutes were executed. Minutes were submitted for the following regular meetings; May 14, 2014, June 11, 2014, July 16, 2014 and August 13, 2014. Minutes were submitted for the June 25, 2014 workshop meeting and the June 25 and July 16, 2014 executive session of these meetings.

Motions: Haeser / Barbetto to accept the minutes as listed with the noted corrections to be made. Voice vote taken, with all in favor.

The executive session minutes are not approved for release to the public at this time due to pending legal matters.

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NEW BUSINESS TOPICS

Several dates were set for upcoming community activities which included; Trick or Treat, Clean Communities, Dumpster Day and Senior Socials. A page will be included in the next community newsletter listing the dates and events.

A date had also been set for the holiday festival for November 22, 2014 from 2-5 pm, and a tree lighting at 5:30 pm. Haeser stated the Estell Manor School had contacted him inquiring if the event could be held at the school instead of outside considering possible inclement weather. He stated it was discussed recently at a Board of Education meeting but no action was taken.

OLD BUSINESS

An update was given on the soccer fields, stating WACYL is currently using them for practices for certain age groups. It was stated that the irrigation system needed to be winterized.

Motions: Barbetto / Givens to approve a quote from NuRain to winterize the irrigation system on the fields in the amount of \$550.00.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

Discussion ensued regarding additional maintenance needed for the fields regarding seeding, fertilizing and lime. The purchase of an aerator was also discussed, reviewing information provided by the public works foreman for consideration.

Motions: Givens / Barbetto to approve the purchase of an aerator for field maintenance not to exceed \$375.00.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

Motions: Givens / Barbetto to approve the purchase of seed, fertilizer and lime for the soccer fields in the amount of \$2,300.00 pending certification of funds.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

Motions: Barbetto / Haeser to accept NuRain's quote in the amount of \$1,200.00 to repair sections of the fence around the soccer fields.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

There had not been a senior social event scheduled for the month of August. The next event is scheduled for September 16, 2014 at 2:00 pm. Emergency Management Coordinator, Jeff

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Cornew requested to attend the September event to discuss emergency preparedness and to handout some valuable information on this topic.

The Deputy Clerk stated she had recently attended the health fair hosted by Weymouth Township and had picked up some information to distribute at the next senior social as well.

New dates were suggested for the remaining workshop meetings for 2014. The dates for consideration were Monday, October 20, November 17 and December 22 at 5:00 pm.

Motions: Haeser / Givens to accept the change of dates and time for the workshop meetings for the remainder of 2014.

Voice vote taken, with all in favor.

A discussion ensued to consider changing the hours on Wednesdays to better accommodate the general public.

Motions: Givens / Haeser to change the hours of operation for City Hall from 9-3:30 pm and then 6-8 pm to 9-8 pm. No closing in between hours.

Voice vote taken, with all in favor.

Haeser stated he had a poster which was drawn by his brother reflecting 911 and would like to donate it to the Estell Manor Volunteer Fire Company for them to display in honor of firefighters that dedicated their lives serving during 911.

Haeser informed Council he had recently met with some employees of Verizon to discuss the lack of internet and television service in the area in the absence of FIOS availability. He stated there seems to be some strides in the right direction for this to be available to the area in the future.

Mayor Teasenfitz informed Council that the Atlantic County Health Department is offering flu clinics throughout the County. There is an opportunity for the City to cover the flu vaccine cost of \$15.00 per person to its employees if they chose to do so. This would also be extended to the members of the volunteer fire company.

Motions: Haeser / Givens to cover the cost of flu shots to its employees including members of the volunteer fire company at a fee of \$15.00 per person.

Roll Call: Barbetto-yes; Cunningham-absent; Givens-yes; Haeser-yes; Teasenfitz-yes

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Councilman Barbetto addressed the need for a program coordinator for the volleyball program hosted by the City through the municipal drug alliance program. He stated this position would be a stipend position limited for this purpose only.

Motions: Haeser / Givens to open the meeting for public comment; voice vote taken with all in favor.

Diane Pogue suggested a 5 mph speed limit be posted on certain City roads.

Judy Cassagrande commented on the program coordinator position for the volleyball league. She offered to help Councilman Barbetto with this task until someone could be hired.

Jeff Cornew stated he would like to hand out information for the multi-jurisdictional hazard mitigation program to Mayor and Council.

Motions: Haeser / Givens to close public comment, voice vote taken with all in favor.

Motions: Haeser / Cunningham to approve Resolution#77-2014 for executive session, voice vote taken with all in favor.

Motions: Givens / Haeser to close executive session, voice vote taken with all in favor.

City Solicitor, Alfred Scerni summarized executive session discussion for the general public. He stated in executive session Council was informed of the status of the GRC complaint filed by Christina Surran. He stated a mediation is scheduled for October 22, 2014 via teleconference call with the Deputy Clerk, City Solicitor, Christina Surran, Ms. Surran's Attorney and a representative from the GRC. The outcome of said mediation will be reported to Council for further direction. No action was taken at this time and any decision made will be made public at a future meeting anticipated to be within thirty to sixty days. Other matters discussed were the potential sale of certain City owned property to the State of New Jersey, no action was taken at this time.

Motions: Haeser / Givens to adjourn meeting at approximately 8:45 pm. A voice vote was taken, with all in favor.

Respectfully submitted:

Fern A. Brown, Deputy Clerk

Mayor, Stephen Teasenfitz

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